

NON COMPLIANCE RECORD

Part A – Finding (For GACA use)

1. Surveillance/Audit Dates:		2. Finding Number:	
3. Company Name:	4. Location:		5. Cert./Reg. No.:
6. Controlling Document and Revision No.:		7. Non-Compliance With (Regulation/Procedure Ref No.):	
8. Encountered Condition (use extra sheets as required):			
9. Objective Evidence (use extra sheets as required):			
10. <input type="checkbox"/> Corrective Action		11. Date required by:	
10. <input type="checkbox"/> Corrective Action Plan			
12. Name of Inspector/Engineer:	13. Signature:	14. Date :	
15. Director Signature:	16. GACA Ref. No.:	17. Date :	

Part B – Corrective Action (*For Company use*)

1. What was the corrective action to resolve the identified non-compliance? (use extra sheets as required):

2. Completion Date :

3. What was the root cause of the problem? (use extra sheets as required):

4. What is the corrective action you will implement to prevent reoccurrence? (use extra sheets as required):

5. Proposed Completion Date:

6. Company Representative Name:

7. Signature:

8. Date:

